



**PUBLIC HEALTH ASSOCIATION**  
of Australia Inc

**DRAFT Minutes of the Annual General Meeting of the Public Health Association of Australia Inc. held on Wednesday 27 September 2006 at 1 pm est. The AGM was chaired by Cathy Mead, PHAA National President in the Parkside Auditorium, Sydney Exhibition & Convention Centre, Sydney, NSW.**

**1. Present and Apologies**

**Present:** Cathy Mead (chair), Garth Alperstein, Margaret Ashwell, Ross Bailee, Catriona Bonfiglioli, Ruth Das, Mike Daube, Jennifer Ejlak, Jane Freemantle, Liz Hanna, Adrian Heard, Basil Hetzel, Susan Humphries, Fran McFadzen, Marilyn McMurchie, Lynne Madden, John MacDonald, Patricia Morton, Meagin Morrison, Christine Morris, Sally Kingsland, Doug Welch, Maxine Whittaker, Anna Whelan, Richard Thode, Peter Trebilco, Peter Tait, Angela Taft, Peter Sainsbury, Tracey Schrader, Rhonda Small, Sarah Thackway, Judith Straton and Priscilla Robinson.

**Apologies:** Bronwyn Fredericks, Robyn Bowcock, Konrad Jamrozik, Sarah Dugdale, Teresa Burgess, Peter Howat,

**2. Confirm minutes of the PHAA AGM 28 September 2005**

The minutes of the 28 September 2005 were accepted without amendment

**Motion: That the minutes of 28 September be accepted**

**Moved: Garth Alperstein Seconded: Jane Freemantle**

**3. Appointment of Auditor for 2006/2007 Financial Year**

Assent, the current auditor was reappointed as the 2006/2007 Financial year for both PHAA and PHERT.

**Motion: That Assent be reappointed as the Auditor for 2006/2007**

**Moved: Peter Trebilco Seconded: Chris Morris**

**4. Receive and consider reports from members of the Board**

**4.1 President**

Cathy Mead referred to her written report in the Annual Report. The President noted that three committees had been set up during the year to help with internal processes and policies for PHAA.

1. Finance Committee
2. Journal Taskforce
3. IT (website upgrade and taking membership online)

She noted that the Board had agreed to establish closer links at a national level with fellow public health organisations, the Australian Health Promotion Association, Australasian Epidemiology Association and the Australian Faculty of Public Health Medicine. It was noted that many of the Branches/Territories had already worked closely with these organisations.

Cathy noted that the Aboriginal and Torres Strait Islander Health SIG should be acknowledged for their work over the past year.

CM thanked her fellow Board members for their efforts over the past year with special thanks going to retiring Board members Peter Trebilco, Vice-President



#### **4.6 Branches – Branch Presidents’ Representatives report**

The report from B.P.’s representatives was noted in the Annual Report.

**Motion: That the Branch Presidents’ Representatives Report be accepted**

**Moved: Lynne Madden      Seconded: Christine Morris**

#### **4.7 SIG Convenors’ Representatives Report**

The report from the SIG Convenors’ Representatives was noted in the Annual Report.

The Board thanked the SIG Convenors and SIG members for their valued expertise and activity and the endless volunteer help for PHAA

**Motion: That the SIG Convenors’ Representatives Report be accepted**

**Moved: Peter Tait      Seconded: Sally Kingsland**

#### **4.8 Public Health Education and Research Trust (PHERT)**

Peter Trebilco noted that the proceeds from the sale of raffle tickets was small. He also noted that PHERT relies on sponsorship and royalties from the Health Promotion Evaluation Book sales, which are declining. This year was the first year of the three yearly \$15,000 scholarships sponsored by MAVIG.

**Motion: That the PHERT report in the Annual Report and the financial report be accepted**

**Moved: Peter Trebilco      Seconded: Mike Daube**

#### **4.9 Executive Director**

Pieta Laut referred to her written report in the Annual Report.

**Motion: That the Executive Director’s Report be accepted**

**Moved: Peter Sainsbury      Seconded: Liz Hanna**

### **5. Policy Resolutions**

Jane Freemantle noted that this is a very important component of PHAA’s policy- making. The sixteen policies (new and revised) were put on the website forum over the past four months for membership input. A roundtable was held on Sunday for further development of the policies followed by the Policy Forum on Monday to finalise these draft policies. Special thanks were noted to Ali Bar, Theonie Tacticos and Peter Tait for their work on the Health Inequities Policy. A table was provided to the AGM noting withdrawal of six policies due to lack of currency and out-of-date references.

The six withdrawn policies were Physical Activity, Licit and Illicit Drugs, Breastfeeding, Pharmaceutical Promotion in Prescribing Software, General Medicines and Aboriginal and Torres Strait Islander Incarceration.

It was noted that the Breastfeeding policy was put to the roundtable and the AGM agreed that this policy would be reworked with correct references, resend to the membership for input and would be then taken to the Board for endorsement as an interim policy. It would then come to the AGM in 2007 for ratification.

It was agreed that this process would also apply to the Aboriginal and Torres Strait Islander Incarceration policy.

**Motion: That section 1 Revised Policies and section 2 New Policies of the AGM table be accepted**

**Moved: Peter Trebilco      Seconded: Peter Tait**

It was agreed that the Adoption Date and a history of the reaffirmation changes etc would be placed on all policy documents. It was noted that the new policy listed as Overseas Aid and Women's Health should be correctly titled 'Women's Health and Overseas Aid Programs'.

Section 3 Archived Policies. It was noted that these can be resurrected at any time. It was noted that the 'NHMRC Research funding and researchers who accept money from Tobacco Industry or Parties Acting on its behalf' policy was being archived because it needed to be updated to reflect the new laws. It was noted that WA Branch will work on this.

**Motion: That Section 3 Archived Policies be accepted.**

**Moved: Fran McFadzen      Seconded: Garth Alperstein**

Section 4 – Policies for Reaffirmation

It was proposed that the Ecologically Sustainable Development Policy be reaffirmed.

**Motion: That Ecologically Sustainable Development be reaffirmed**

**Moved: Peter Tait                      Seconded: Liz Hanna**

Section 5 – Policies for OneYear Roll-over

It was proposed that the policies listed be rolled over for one year.

**Moved: That the twelve policies listed in the table be rolled over for one year and brought to the AGM in 2007.**

**Moved: Peter Tait                      Seconded: Liz Hanna**

Jane Freemantle and Carol Kemmett were thanked for updating of the policies over the conference period.

It was also noted that Stephen Leeder runs a course on policy development and the students could possibly update some of the archived PHAA policies.

It was agreed that Stephen Leeder would be approached regarding development of the reintroduction of PHRAG.

## **6. Board Elections**

Pieta Laut as Returning Officer announced the result of the PHAA Board Elections. One nomination each was received and accepted for each of elected positions:

National President – Cathy Mead

Vice-President (Finance) – Phillip Schmaal

Vice-President (Policy) – Jane Freemantle

Vice-President (Development) – Mike Daube

## **7. Other Business**

It was noted that Anna Whelan and Maxine Whittaker were nominated and accepted as PHAA representatives on the Detention Health Advisory Group at DIMIA.

## **8. Next PHAA Annual General Meeting**

The next PHAA AGM will be held in Alice Springs, N.T. on Wednesday 26<sup>th</sup> September 2007 at the Alice Springs Convention Centre.