



**Minutes of Annual General Meeting
Health Promotion Special Interest Group**

Tuesday 8 November 2011 at 12 pm EST via teleconference.

1. Welcome

Present: Peter Howat (chair), Julie Edwards, Richard Franklin, Jonine Jancey, Louise Johnson, Lesley King, Laura Newstead, Helen Nikolas, Trish Travers, Jo Walker (minutes).

Apologies: Maiy Azize, Mary Tehan, Tess Tsindos, Ilse O'Ferrall, Helen Ashwell, Andrew Reynolds, Patsy Bourke, Rosalie Schultz, Christine Morris, Jacinta Dugbaza, Jacinta Dugbaza, Solange Frost, Ginny Monteiro, Sian Cosgrove, Colleen Smyth, Theonie Tacticos,

2. Minutes of previous AGM.

Acceptance moved by Helen Nikolas /seconded by Jo Walker

3. Presentation of Annual Report

Annual report was distributed prior to meeting. PH reviewed highlights.

- Committee- PH thanked the committee for support and contributions to the SIG. PH thanked HN for taking minutes at meetings.
- Preventive Health Task Force – Potential opportunities for advocacy, health promotion funding particularly for those involved with obesity, alcohol and tobacco.
- Communication - regular committee teleconferences and Emails to members as required
- Health Policy – Tobacco Control, Hep C Prevention and Control and HIV / AIDS. PH thanked experts and SIG committee members who assisted.
- Advocacy – involved at state and national level and included: Sustainable population; alcohol; obesity; Indigenous health; tobacco.
- Alcohol and Food Industries- Ongoing SIG advocacy for lobbying and advocacy for public health policy
- Sustainable population Strategy- contribution to policy development and response to Australian Government Sustainable Population Issues paper
- Tobacco Control - Ongoing SIG advocacy for lobbying and advocacy for public health policy e.g. support of plain packaging legislation.
- Liaison with Professional Associations- ongoing collaboration with a number and range of associations
- Liaison with National Office – convenors monthly teleconference annual face to face meeting and on ad hoc basis when Health Promotion expertise required.
- Scholarships – no travel scholarships this financial year
- Health Promotion Awards: No Early career Award this year. Individual award for service recipient was Terry Slevin.
- PHAA National Conference- joint Injury prevention SIG and Health Promotion SIG workshop on alcohol and safety.

4. Presentation of Financial Report

Monthly financial reports are distributed to SIG convenors by the National Office. Auditing of financial reports is undertaken at National level. For the purposes of this report it will be tabled that as of September 30th 2011 the balance of accounts for the HP SIG was \$ 13,406.95

ACTION: PH asked members to recommend how to spend the funds to the benefit of HPSIG members

5. Election of Officers

Co-Convenors –Peter Howat *and* Jonine Jancey

National Committee – members agreeing to continue: Julie Edwards, Richard Franklin (also link with Injury SIG), Ginny Monteiro, Helen Nikolas, Colleen Smyth, Mary Tehan, Jo Walker (also link with PHC SIG)

New members: Jonine Jancey, Louise Johnson, Lesley King, Laura Newstead, Theonie Tacticos.

Moved by Julie Edwards/second by Lesley King and accepted unanimously

6. Priorities / Work plan for 2010/2011

Communication

Aim for 3 committee teleconferences throughout the year, emails as required and potential for face to face meeting at the next PHAA conference which will be held in Adelaide in September 2012 if attended

Health Policy - Update / review lapsing policies and develop new policies if required.

ACTION: PH to circulate to committee and SIG membership list of policies require updating and request for development of new policy ideas.

Advocacy

Continue to support National office and members work at local level e.g. letters. Priorities remain: sustainable population (to include focus on Family Planning and Sexual Health); alcohol; obesity; Indigenous health; tobacco; food and nutrition.

New Priorities: To monitor the development and implementation of the Australian National Preventive Health Agency strategic and operational plans, the membership / representation on the Advisory Council and future opportunities for PHAA involvement with the agency particularly with reference to monitoring the way in which State Governments respond to the agency's agenda in respect to funding and supporting health promotion activities and programs.

ACTION: members to email PH with any other advocacy priority areas.

Liaise with other Associations

Continue ongoing collaboration with State PHAA branches, the Australian Health Promotion Association (AHPA), International Union for Health Promotion and Education (IUHPE) SW Pacific Regional Committee

Liase with National office

Continue Monthly SIG convenor teleconference and respond to requests from National Office for Health Promotion issues as required. Convenors are invited to attend face to face meeting in February 2012 in Canberra.

Travel scholarships to PHAA conference / Population Health Congress Adelaide 2012
Continue to provide 2 scholarships up to total of \$2,000, amount depending on location of conference and location of applicant.
Flexibility and consideration given for rural and remote SIG members.

ACTION: PH/ JJ to notify members of travel scholarship via email in February 2012, and to highlight the importance of voluntary work in their applications

Health promotion Awards

Continue to provide two Health Promotion awards- 1. Early career and 2. Individual award for service

ACTION: PH/ JJ to notify members of travel scholarship via email in February 2012, and to highlight the importance of voluntary work in their applications.

PHAA National Conference

The PHAA National Conference for 2010/2 is a Population Health Congress 10th to 12th September at the Adelaide Convention Centre which is a joint venture between the Australian Epidemiological Association, the Australian Faculty of Public Health Medicine, the Australian Health Promotion Association and the PHAA.

Action: members to contact PH /JJ if interested in running a SIG workshop as part of the Congress.

7. Other Business

Sustainable Population Strategy Committee – PH, LJ, JJ and JW will work together over the coming year on this issue

Nil other Business

8. Next Meeting

Committee Meeting by teleconference – Tues 14th Feb 2011 9am WST and 12 noon EDST